

January 3, 2011

The Heidelberg Township Board of Supervisors held their regular meeting at 7:55pm following the re-organization meeting at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink, Steve Bachman and Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters.

Recording of Meeting: Teena Bailey tape recorded the meeting and Charlie Perich video taped the meeting.

Motion by Forrest Wessner III, seconded by Steve Bachman to approve the minutes of the December 9, 2010 workshop meeting and the December 9, 2010 regular meeting with one correction to the typo of "video" on page 1. Motion carried.

Public comment on agenda items: None

Executive session: None

Motion by Forrest Wessner III, seconded by Steve Bachman to approve the payment of the bills General Fund Checks # eft609-ef634, 17364-17403 and no State Fund Checks. Motion carried.

Treasurer's Report:

General Fund Checking 12/01	5,670.99
Revenue and Transfers	88,165.06
Expenditures	<u>(57,460.46)</u>
General Fund Checking 12/31	36,375.59
General Fund Money Market 12/01	79,521.44
Revenue	45,000.84
Expenditures and Transfers	<u>(87,239.31)</u>
General Fund Money Market 12/31	37,282.97
State Fund Checking 12/01	1.00
Revenue and Transfers	5,236.37
Expenditures	<u>(5,235.37)</u>
State Fund Checking 12/31	2.00
State Fund Money Market 12/01	31,669.02
Revenue	18.88
Expenditures and Transfers	<u>(5,236.37)</u>
State Fund Money Market 12/31	26,451.53
Special Revenue Fund Savings 12/01	23,252.81
Revenue and Transfers	13.83
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 12/31	23,266.64
Recreation Fund Savings 12/01	2,412.86
Revenue and Transfers	1.43
Expenditures and Transfers	<u>(0.00)</u>

Recreation Fund Savings 12/31	2,414.29
Hunters Hill Road Bridge Fund 12/01	79,556.46
Revenue	54.07
Expenditures and Transfers	(0.00)
Hunters Hill Road Bridge Fund 12/31	79,610.53

Steve Bachman, Director of Office Operations, said the office employee evaluations were completed.

Forrest Wessner III, Director of Parks and Recreation, said that no December recreation commission meeting was held.

David Fink, Director of Public Works, reported that all the road crew performance reviews were completed.

Kevin Huber, Road Superintendent, gave his road report. The road crew stenciled the road markers to help keep their theft down. The motion detectors on the dusk to dawn lights were installed.

Daniel Stonehouse, Administrator/Zoning Officer, gave his annual report to the Board.

Roy Stewart, Township Engineer, was not present.

EAC report: No one from the EAC was present.

Subdivision/Land Development: None

Proposed KNOX box ordinance: The Board agreed that Knox boxes should be voluntary for existing buildings and mandatory for new construction of multi-family and commercial structures. Atty. Waters may add a few words to the ordinance for clarity. Motion by Steve Bachman, seconded by Forrest Wessner III to direct Steckel and Stopp to start the advertising process for this and all the ordinances being held for adoption. Motion carried.

Sign Ordinance: Mr. Stonehouse handed out a revised copy. Motion by Forrest Wessner III, seconded by Steve Bachman to have Steckel and Stopp review and advertise the ordinance. Motion carried.

Employee Handbook: The workshop meeting held prior to the re-organization will be continued on February 10<sup>th</sup> at 7:00pm.

Policy for mandated CDL driving hours: Atty. Waters wrote a resolution for the Board regarding the declaration of a snow emergency. Motion by Steve Bachman, seconded Forrest Wessner III to adopt Resolution #2011-9 – procedure for the declaration of a snow emergency. Motion carried.

Recreation Fee Ordinance: This ordinance will be advertised for adoption.

No parking ordinance: This ordinance will be advertised for adoption.

EAC Ordinance: This ordinance will be advertised for adoption.

Employee Health Insurance: The Board had asked Dan Stonehouse to look into alternative health insurance plans. With no comments from the employees present regarding the current plan, the Board decided to keep the current health insurance plan.

Pension Fund – IRS letter of determination: Atty. Waters explained the two options with Option #1 being very expensive. He recommends Option #2 as a more cost-effective alternative. The pension plan attorney would review the plan for compliance with the current laws. The Board agreed to table is discussion until the June meeting.

Fenstermacher Road vacation request: Dave Masters and Art Swallow presented the Board with a plan to have a section of Fenstermacher Road closed and the private road built by Mr. Masters accepted as a township road. The Board agreed to set up a meeting between Dave Masters, Art Swallow, Roy Stewart and Kevin Huber to discuss this further.

Businesses on township website: Dan Stonehouse asked the Board if he could contact businesses within the township and have them listed on the township website. The information listed would be the business name, location, hours of operation and a brief description of the business. The Board agreed.

Public Comment: Steve Bachman as a member of the Lynn / Heidelberg Historical Society asked if the township would donate some of the postcards to sell at Society functions. The historical society would keep the proceeds. The Board agreed to donate about 50% of the township's supply of postcards. Forrest Wessner III said he would be attending the Lehigh Gap meeting about protecting the Appalachian Trail.

Correspondence: None

Adjournment: Motion by Forrest Wessner III, seconded by Steve Bachman to adjourn the meeting at 8:30pm. Motion carried.

Respectfully submitted,

Janice M. Bortz  
Secretary to the Board of Supervisors