

April 14, 2011

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink, Steve Bachman and Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters.

Recording of Meeting: Resident Charlie Perich video taped the meeting.

Motion by Steve Bachman, seconded by Forrest Wessner III to approve the minutes of the March 10, 2011 regular meeting. Motion carried.

Public comment on agenda items: Resident Carl Breininger may have comments on old and new business items. Resident Teena Bailey will comment on the Hunters Hill bridge project.

Executive session: None

Motion by Steve Bachman, seconded by Forrest Wessner III to approve the payment of the bills General Fund Checks # eft701-eft724, 17568-17621 and State Fund Check #1665. Motion carried.

Treasurer's Report:

General Fund Checking 3/01	10,656.67
Revenue and Transfers	70,027.09
Expenditures	<u>(77,486.42)</u>
General Fund Checking 3/31	3,197.34
General Fund Money Market 3/01	11,561.34
Revenue	65,968.25
Expenditures and Transfers	<u>(69,101.34)</u>
General Fund Money Market 3/31	8,428.25
State Fund Checking 3/01	6,379.45
Revenue and Transfers	0.00
Expenditures	<u>(6,378.45)</u>
State Fund Checking 3/31	1.00
State Fund Money Market 3/01	1,910.48
Revenue	0.97
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 3/31	1,911.45
Special Revenue Fund Savings 3/01	23,289.41
Revenue and Transfers	11.87
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 3/31	23,301.28
Recreation Fund Savings 3/01	2,416.65
Revenue and Transfers	1.23
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 3/31	2,417.88

Hunters Hill Road Bridge Fund 3/01	79,707.32
Revenue	50.79
Expenditures and Transfers	<u>(0.00)</u>
Hunters Hill Road Bridge Fund 3/31	79,758.11

Steve Bachman, Director of Office Operations, had no new business to discuss.

Forrest Wessner III, Director of Parks and Recreation, discussed the Northwestern Recreation Commission meeting. The recreation commission board asked permission to use the township road crew to help with a 700 foot trench at the recreation fields. The Board of Supervisors agreed to the request.

David Fink, Director of Public Works, said the online bidding for the dump truck went over the limit approved by the Board.

Kevin Huber, Road Superintendent, gave his road report. The Board agreed that the township will work with PennDOT regarding the replacing of drainage pipes at Memorial and Bake Oven Roads

Daniel Stonehouse, Administrator/Zoning Officer, gave his report. He prepared a letter for the Board to sign opposing HB1228 which would levy fees on townships who use the state police services. The fee would be \$172,000 for the first year and increase each year. Werleys Corner Road bridge is on the PennDOT schedule of bridges being replaced. The Board asked Dan Stonehouse to get the planning commission's and EAC's comments on requesting PennDOT keep the historical nature of the bridge while keeping in mind the cost. He should also ask PennDOT to place additional signage about the bridge weight limit near Route 100 and Route 309. Motion by Forrest Wessner III, seconded by David fink to waive the entire cost of the permit fees for the Germansville Fire Company's permit to replace the windows in the fire company building. Motion carried.

Roy Stewart, Township Engineer, was not present.

EAC report: No one from the EAC was present.

Subdivision/Land Development: None

Employee Handbook: Dan Stonehouse will make the changes suggested by the Board and have a final copy of the handbook for adoption at the May meeting.

Status of ordinances for adoption: Dan Stonehouse explained the amendments contained in the proposed ordinance. Atty. Waters said the advertising has been done and a hearing will be held at 7:20pm before the May meeting.

Christ Church at Lowhill Food Pantry: Joe Mitlyng and Ralph Zettlemoyer attended the meeting. Mr. Mitlyng reviewed the activity at the food pantry in 2010 and explained the need for an addition to the building. The budget for the addition is \$80,000 of which they have donations of \$32,000. All the labor will be donated.

Alan Siberinin SALDO waiver request: Alan Siberini and Bill Beitler of Beitler Surveying reviewed the proposed subdivision plan with the Board. Mr. Siberini had submitted a written waiver request dated 3/17/11 asking for relief from a section of the subdivision land development ordinance which limits the length of the pole for a flag lot to 300 feet. Mr. Siberini is requesting a 900 foot pole. Motion by Steve Bachman, seconded by Forrest Wessner III to refer the waiver request to the planning commission for comment. Motion carried. Mr. Siberini agreed to have the waiver request reviewed at the planning commission meeting on April 25<sup>th</sup>.

Auditors' report: The Board reviewed the auditors' report dated 3/7/11 commenting on some of the items. The Board agreed with the comments about the employee payroll direct deposit. The Board has been looking into additional inspectors. Janice Bortz was asked to purchase a PAID stamp as suggested. The employees that have cell phones are on call 24/7. Auditor Susan Zellner said that Nextel has been contacted and a copy of downloads were requested by the auditors. Resident Carl Breininger said that stimulus grant money may be available for changing the thermostats in the offices. Forrest Wessner III said the township already applied for an energy efficiency grant which was denied. Dan Stonehouse was asked to look into what the cost of an energy audit would be. Auditor Charlie Perich asked if the zoning officer job description included attending meetings. Kevin Huber commented that the road crew only puts in overtime during emergencies and for snow plowing. The Board agreed the 4-day work week for the road crew is more efficient. Janice Bortz requested the auditors ask for answers to questions during the audit and be specific in their requests.

Trexler Zoning Hearing Board Appeal: Dan Stonehouse explained the appeal to the Board. The Board had no comment. Resident Donald Trexler stated that he has done everything that the township requires and hired someone that found no high water table on the property.

Adopt Resolution #2011-11: Motion by Steve Bachman, seconded by Forrest Wessner III to adopt resolution #2011-11 – Amend the township's non-uniformed employee pension plan with self-directed option. Motion carried.

Use of overage in employee pension plan: Discussion about using the overage paid by the state to the pension fund for the payment of the plan administrator's invoice. Board agreed to use the overage to pay the invoice.

LTCC update and review of proposed EIT ordinance: Atty. Waters reviewed the proposed ordinance as requested by the LTCC and had no comments. Janice Bortz explained the county-wide EIT collection process and updated the Board as to the LTCC status.

LVPC – Natural Heritage Inventory Committee: Dan Stonehouse explained that the LVPC is asking the township for a representative for their committee. The Board thought maybe an EAC member should also be on this committee. Motion by Steve Bachman, seconded by Forrest Wessner III to authorize Dan Stonehouse to attend the Natural Heritage Inventory Committee meetings. Motion carried.

EAC appointment: Motion by Steve Bachman, seconded by Forrest Wessner III to adopt Resolution #2011-12 – appoint Dawn Didra as a member of the EAC. Motion carried.

Hunters Hill Bridge grant extension request: Motion by Steve Bachman, seconded by Forrest Wessner III to request an extension for the Hunters Hill Bridge project grant until 12/31/11. Motion carried. Resident Terry Frana had concerns about the township letter he received stating he was required to pave 20 feet of the driveway along Hunters Hill Road. The Board said the request was sent to certain property owners whose driveways met specifications that could cause water flow problems in the future. Mr. Frana asked if he would need a permit to pave his driveway and Dan Stonehouse said no since the township is requiring the paving. Residents Dennis Rupp commented that he has lived on Hunters Hill Road many years and has seen no problems with these driveways and water runoff. Resident Rob Williams informed the Board that the bridge construction company who is using part of his property as a staging area is not complying with their agreement. Atty. Waters suggested that Mr. Williams contact PennDOT about the contractor since PennDOT is overseeing the project. Dan Stonehouse will give Mr. Williams a PennDOT contact name and phone number.

Street sign grant extension request: Motion by Forrest Wessner III, seconded by Steve Bachman to request an extension for the street sign grant until 6/1/12. Motion carried.

Public Comment: Resident Carl Breininger asked if the Board plans to do anything for the food bank. The Board said that they could not donate to charities using taxpayer funds. They support the efforts of the food bank and believe people should donate individually if they can. Resident Donald Trexler said that the

health, safety and welfare of the township is the supervisors' responsibility and the food bank is asking for help. The Board agreed but said if they started donating to charities where would they draw the line.

Correspondence: None

Adjournment: Motion by Forrest Wessner III, seconded by David Fink to adjourn the meeting at 9:20pm.  
Motion carried.

Respectfully submitted,

Janice M. Bortz  
Secretary to the Board of Supervisors