

# Heidelberg Township Meeting Minutes

## Call to Order

The Heidelberg Township Board of Supervisors held their regular meeting at 7:31pm on April 18, 2024.

## Location

Heidelberg Township Municipal Building  
6272 Route 309  
New Tripoli, PA 18066  
and  
[Zoom](#)

## Attendees

Board of Supervisors Chairman:	David Fink
Board of Supervisors Vice Chairman:	Steven Bachman
Board of Supervisors Member:	Jonathan Jakum
Administrator/Secretary/Zoning Officer/EMC:	Dawn Didra
Road Superintendent:	Kevin Huber
Township Solicitor:	Atty. Keith Strohl, Steckel & Stopp Law Offices
Township Engineer:	Geoff Dean, Keystone Consulting Engineers
Zoning & Administrative Assistant:	Katie Fabian

## Pledge of Allegiance

## Recording of the Meeting/Recognition of members of the Press

Susan Bryant: Northwestern Press and Kyle Elliott: Blue Ridge Channel 13

## Public Comment on Agenda

None.

## Approval of Minutes

A motion was made by Jonathan Jakum, seconded by Steven Bachman to approve the minutes of the March 21, 2024 regular meeting. Motion Carried.

## Executive Session

Requested By:	Attendees:	Time/Description:
David Fink	David Fink, Jonathan Jakum, Steven Bachman, Keith Strohl, Dawn Didra	7:21-7:28pm/Real Estate Purchase Consideration

## Payment of Bills

A motion was made by Jonathan Jakum, seconded by Steven Bachman to approve the payment of the General Fund Checks # EFT5193 – EFT5219 and checks #24875 through #24910. Motion Carried.

## County Executive Phillips Armstrong

Phillips Armstrong provided an overview of Lehigh County initiatives.

## Monthly Reports:

Regional EMS Steering Committee	Jay Scheffler gave his report.
Fire Company	Jay Scheffler gave his report.
Emergency Management Coordinator	Dawn Didra gave her report.
Ambulance Service	Steven Bachman read the NOVA March stats report.
Veterans Memorial Committee	Steven Bachman gave his report.
Farmland Preservation Board	Steven Bachman gave his report.
Lynn-Heidelberg Historical Society	Steven Bachman gave his report.
Director of Office Operations	Jonathan Jakum gave his report.
Director of Parks and Recreation	Steven Bachman gave his report.
Director of Public Works	David Fink gave his report.
Road Superintendent	Kevin Huber gave his report.
Township Administrator	Dawn Didra gave her report.
Zoning Officer	Dawn Didra gave her report.
Township Engineer	Geoff Dean gave his report. Buckery Road Bridge demolition bid package will be released next week.
Environmental Advisory Council	Jeffrey Kistler gave his report. Zackary Hassan was awarded the EAC Scholarship for 2024.
Township Solicitor	No report.
Subdivision/Land Development	None.

## Unfinished Business

Potato Barn Quote: Waiting for another quote. Tabled.

Fire Code Ordinance: Tabled.

Buckery Road Bridge Demolition: Geoff Dean will be posting the bid package for demolition next week on PennBid. Research on prefabricated bridges is underway.

Review Auditors letter: Steven Bachman noted the auditor’s comments on the gracious township staff. Steven Bachman also noted a VISA card had some missing receipts; proof of the detailed audit performed.

## New Business

A motion to award the Road Materials bids to Lehigh Asphalt and New Enterprise Stone & Lime Co Inc. as notated on the below chart by David Fink, seconded by Steven Bachman. Motion Carried.

Bidder Name:		New Enterprise Stone & Lime Co. Inc.				Lehigh Asphalt Paving & Construction Co.		
Materials Bid Item:		FOB/DEL (per ton)				FOB/DEL (per ton)		
1.	2000 tons 9.5mm Superpave	73.42	83.12	W	XYZ	66.00	75.00	A
2.	2500 tons 19.0mm Superpave	64.92	74.62	W	XYZ	59.85	67.85	A
3.	500 tons 25mm Superpave	58.63	68.33	W	XYZ	55.75	64.75	A
4.	50 tons R6 Riprap	31.70	40.65	O	XYZ	22.50	28.50	A
5.	100 tons #1 Stone	17.35	23.30	O	XYZ	16.75	22.75	A
6.	1800 tons #8 Stone, 1% wash	35.05	42.35	K	XYZ	23.75	29.75	A
7.	500 tons #57 Stone, 2% wash	19.95	25.90	O	XYZ	17.00	23.00	A
8.	800 tons #2A Stone, PennDOT	12.15	18.25	E	XYZ	13.75	19.75	A
9.	500 tons 2RC, PennDOT	8.25	14.20	O	XYZ	12.00	18.00	A
10.	400 tons Type 2 Anti-skid, PennDOT	16.50	22.45	O	XYZ	16.25	22.25	A
11.	25 tons High Performance Cold Patch	147.00	152.95	O	XYZ	No Bid		
Prices are per ton unless stated otherwise.								
Shaded areas are the awarded bidder for each item.								
NOTE: Distance from Township Building --- A - Andreas 6.8 miles, O - Ormrod 8.9 miles, N - Nazareth 30 miles, E - Egypt - 11 miles, K - Kutztown 15.1 miles								
X. Minimum haul is equal to 23 tons.								
Y. Deliveries that require more than 15 minutes to unload at the job site will result in the additional time being charged at a prorated rate of \$110 per hour.								
Z. Tailgated delivery is subject to a \$1.50 per ton surcharge.								

A motion by Steven Bachman, seconded by Jonathan Jakum to award the Road Oil bid to Midland Asphalt Materials, Inc. at a gallon cost of \$2.48 for 40,000 gallons to total \$99,160.00. Motion carried.

A motion by David Fink, seconded by Jonathan Jakum to award the Line Painting bid to A1 Traffic Control Products for 15 miles of double yellow line for \$580.80 per mile, totaling \$8,712.00 and 5 miles of white single line at \$316.80 per mile, totaling \$1,584.00. Motion carried.

A motion by David Fink, seconded by Steven Bachman to adopt Resolution #2024-21 updating the township fee schedule to add the Driveway Contractors registration fee of \$50. Motion carried.

New Budget Line Item: A new line item will be needed to appropriate the driveway contractors fee funds- this will be completed in the 4<sup>th</sup> quarter of 2024 for the 2025 budget.

Resident Communications Proposals: website redesign and update- Tabled.

PA Senate Bill 1126: David Fink identified the 4-foot setbacks and the changes to the “Single Family Dwelling” zoning found in this Bill would negatively impact the MMCP and current zoning. David Fink requested a letter be drafted to inform the governor of potential impacts to the township.

## Public Comment

Bruce Zellner: Slatington Fire Company is practicing on his land.

## Adjournment

A motion was made by Steven Bachman, seconded by Jonathan Jakum to adjourn the meeting at 8:35 pm. Motion carried.

Respectfully submitted as transcribed by Katie Fabian,

Dawn Didra, Secretary to the Board of Supervisors