

Heidelberg Township Meeting Minutes

Call to Order

The Heidelberg Township Board of Supervisors held their regular meeting at 7:31pm on May 16, 2024.

Location

Heidelberg Township Municipal Building
6272 Route 309
New Tripoli, PA 18066
and [Zoom](#)

Attendees

Board of Supervisors Chairman:	David Fink
Board of Supervisors Member:	Jonathan Jakum
Administrator/Secretary/Zoning Officer/EMC:	Dawn Didra
Road Superintendent:	Kevin Huber
Township Solicitor:	Atty. Keith Strohl, Steckel & Stopp Law Offices
Township Engineer:	Geoff Dean, Keystone Consulting Engineers
Zoning & Administrative Assistant:	Katie Fabian
Absent:	Steven Bachman, Board of Supervisors Vice Chairman

Pledge of Allegiance

Recording of the Meeting/Recognition of members of the Press

Drew Snowberger, Blue Ridge Channel 13

Public Comment on Agenda

None.

Approval of Minutes

A motion was made by Jonathan Jakum, seconded by David Fink to approve the minutes of the April 18, 2024 regular meeting. Motion Carried.

Executive Session

Requested By:	Attendees:	Time/Description:
Dawn Didra	David Fink, Jonathan Jakum, and Dawn Didra	7:16pm-7:17pm/ Employee Matters

Payment of Bills

A motion was made by Jonathan Jakum, seconded by David Fink to approve the payment of the General Fund Checks # 24911 – 24968 and EFT payments 5220 through 5248. Motion Carried.

Lt. Jason Troutman, Troop M Station Commander

Lt. Troutman reviewed local stats relating to calls, reports, and accidents.

Monthly Reports:

Regional EMS Steering Committee	No report.
Fire Company	Jay Scheffler gave his report.
Emergency Management Coordinator	Dawn Didra gave her report.
Ambulance Service	Jonathan Jakum read the NOVA April stats report.
Veterans Memorial Committee	No report.
Farmland Preservation Board	No report.
Lynn-Heidelberg Historical Society	No report.
Director of Office Operations	Jonathan Jakum gave his report.
Director of Parks and Recreation	No report.
Director of Public Works	David Fink gave his report.
Road Superintendent	Kevin Huber gave his report.
Township Administrator	Dawn Didra gave her report.
Zoning Officer	Dawn Didra gave her report.
Township Engineer	Geoff Dean gave his report. InQuik Bridge systems options are being investigated to save time & money for the Buckery Road bridge replacement. Jones Rd drainage will be investigated.
Environmental Advisory Council	Jeffrey Kistler gave his report.
Township Solicitor	Keith Strohl gave his report: changes to the driveway contractor ordinance will be forthcoming.
Subdivision/Land Development	Heidelberg Heights Subdivision: Planning Commission will be meeting Monday 5/20/24 to either accept an extension request for the plan or issue a denial.

Unfinished Business

Potato Barn Quote: Funding needed.

Fire Code Ordinance: Tabled.

New Business

Planning Commission Resignation: Jonathan Jakum motioned to accept Lucas Savage's resignation from the Planning Commission, motion was seconded by David Fink. Motion carried.

Buckery Road Bridge Demolition Bid: Bid Results provided by Geoff Dean, Keystone Consulting Engineers as follows: Floyd G. Hersh, Inc.: \$55,000.00, Davidheiser Construction Services, Inc.: \$55,450.00, CMR Construction Services, Inc.: \$55,600.00, Richard E. Pierson Construction Co., Inc.: \$101,575.00, and Tamco Construction, Inc.: \$248,000.00. A motion was made by David Fink, seconded by Jonathan Jakum to accept the bid from Floyd G. Hersh in the amount of \$55,000 to demolish the Buckery Road Bridge according to the specifications provided by Keystone Consulting Engineers. Motion Carried.

Resolution #2024-22: A motion was made by Jonathan Jakum, seconded by David Fink to authorize the township administrator and/or the township treasurer to sign necessary documents to enter a memorandum of understanding to purchase an agricultural easement jointly with Lehigh County and the Rural Preservation Association of Northern Lehigh County. Motion Carried.

Resolution #2024-23: A motion was made by Jonathan Jakum, seconded by David Fink to authorize the township administrator and/or the township treasurer to sign necessary documents to enter into an agreement to purchase an agricultural easement for the year 2024. Motion carried.

Barry Isett & Associates: Tabled.

Environmental Advisory Council: Jeffrey Kistler recommended the township stop mowing and using herbicides on the drainage ditch on the west side of the municipal building. Kevin Huber provided his concerns relating to aesthetics, invasive species, and line-of-sight for municipal equipment leaving the property. David Fink and Kevin Huber will discuss a resolution to keep the integrity of the berm/prevent erosion whilst maintaining the property.

Ag Security Area Advisory Council: David Fink requested a description of the Ag Security Advisory Council position be created to advertise for the open position of 1 farmer on the council. The description to include advising the Board of Supervisors on the preservation of farmland relating to the future Tax Referendum income.

Fire Company Fuel: Jay Scheffler received the bill for the 2023 Diesel fuel used by the fire dept. The township had paid the cost of the fuel previously; the fuel will be paid for by the fire tax (instilled in 2013) through quarterly billing to the fire department.

Public Comment

Bruce Zellner: Jones Road water culvert has been cleared of vegetation and requested Geoff Dean come to evaluate before it grows back in.

Correspondence

The Board of Supervisors signed the new agreement between all of the Plan NL townships and borough for payments toward the Multi-Municipal Comprehensive Plan. The June Multi-Municipal Comprehensive Plan meeting has been cancelled. Environmental Planning & Design (EPD) will meet with Heidelberg Township Planning Commission and the Board of Supervisors to review a proposed zoning ordinance, zoning map, and the official map at the June Planning Commission meeting.

Adjournment

A motion was made by Jonathan Jakum, seconded by David Fink to adjourn the meeting at 8:25 pm. Motion carried.

Respectfully submitted as transcribed by Katie Fabian,

Dawn Didra, Secretary to the Board of Supervisors